



## Action Coalition on Human Trafficking

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### Victim Response Coordinator

The Action Coalition on Human Trafficking (ACT Alberta) is the longest serving Anti-Human trafficking organization in Alberta. We are looking for a Victim Response Coordinator to join our team on a part-time (22.5hrs per week), temporary basis, with possibility of moving into fulltime work after the end of the term (end of April, 2021). We are a small but dynamic team looking for someone who is motivated, passionate, organized, and self-directed. This position will require an individual who is able to jump in feet first and who thrives in a fast paced and self-motivated team.

#### OPPORTUNITY

The Victim Response Coordinator will establish collaborative community responses to human trafficking and provide case management to trafficked persons throughout Alberta, especially in the southern region (Red Deer South). Applicants should have experience with casework with individuals with complex needs, developing stakeholder relationships and facilitating collaborations. Candidates will demonstrate professionalism, collaborative values, sound judgment, and exemplary interpersonal skills.

#### PRIMARY RESPONSIBILITIES

- Develop relationships and response practices with stakeholders across various sectors and communities in Alberta as approved by management;
- Coordinate response teams, case conferences, meetings and case debriefs;
- Provide case management and victim services to persons who have experienced human trafficking;
- Gather stakeholder and client feedback to identify promising practices and gaps/barriers for supporting trafficked persons;
- Report on trends and collect data on human trafficking in the community;
- Other related duties as assigned. This is a dynamic position in a small organization which requires all staff to wear many different hats and occasionally support each other in any of our projects.

#### QUALIFICATIONS:

Bachelor's degree in social work and active registration in good standing with the ACSW or the ability to become registered;

- 2-5 years of casework experience with individuals with complex needs;
- Experience facilitating meetings and collaboration initiatives;
- Experience working with complex systems and issues;
- Excellent communication and relationship management skills;
- Ability to travel throughout Alberta, including some overnight and multiple-day trips;

#### ASSETS:

- Experience with victim services, Indigenous communities and/or newcomer communities
  - Ability to speak a second language an asset
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- The successful candidate will provide a clear criminal record check with vulnerable sector clearance. This is a part-time term position located in Calgary, Alberta, with a wage of \$26.50/hour and terminates at the end of April 2021, with the possibility of extension of both terms and hours.

Please submit a cover letter and resume by Wednesday, Sept 30, 2020 to [celiaguilford@actalberta.org](mailto:celiaguilford@actalberta.org).

*As an employer, ACT Alberta is dedicated to building an organization that reflects the diversity of our stakeholders and the communities we serve. This includes diversity in languages spoken, culture, ethnicity, sexual orientation and gender identity.*